



**Executive Committee
Virtual
November 16, 2023**

Present:

Olivia Achuko, DOEE
Emma Cross, DDOT
Angela Conroy, VDEQ
Halie Mitchell, VDOT
Randy Mosier, MDE
Jennifer Raley, SMECO
Kelsey Sisko, MDE

Staff:

Jen Desimone, COG and Clean Air Partners
Anna Marshall, BMC
Elizabeth Spike, Clean Air Partners
Kenna Williams-Swift, Sherry Matthews

Call to Order: Randy Mosier called the meeting to order at 12:00 pm. The minutes were approved.

Clean Air Partners Updates: Jen Desimone and Kenna Williams Swift

Jen provided an update on the Environmental Justice and Marketing contracts. An RFP was released for the Environmental Justice consultant however, no bids were received. Clean Air Partners will utilize COG's master contract to issue a new proposal request to on-demand contractors. This will take place in January 2024.

Sherry Matthews was awarded the contract for marketing services. Kenna discussed the proposal for the 2024 lawn and garden exchange event. Members supported the proposal and Sherry Matthews' request to begin planning and coordination.

Staff will follow-up with DOEE regarding 2024 campaign participation.

Board Nominations and Election of Members: Jen Desimone (on behalf of the Nominating Committee)

The following new member was nominated and unanimously approved for membership:

Kristen Willard, Global Allergy and Airways Patient Platform

Education Updates: Elizabeth Spike

Elizabeth provided an update on the On the Air program activities. Activities include:

- Call for Lead Teacher applicants.
- Two Train the Trainer cohorts completed – 6 actively participating teachers.
- Outreach with PGCPSS, HCPSS, FCPS, DCPS, PCS, ACPS, and Baltimore City
- Co-presented with VDOT to FCPS science teachers.
- Participated in the PGCPSS Environmental Literacy Steering Committee
- On the Air website modifications
- Outreach with Cheverly, MD community

- Presented at AWMA EJ and NSTA conferences.
- Developed call for sponsorships – outreach to potential corporate donors.

Upcoming activities:

- Exhibitor at the annual MAEOE and VAEE conferences (February 2024)
- PGCPs Climate Action Teaching Workshop (January 2024)
- Bryant HS Science Teacher Networking event (April 2024)
- CEEJH Teacher training – 2024 annual EJ Symposium

Adjournment: 12:50 pm