



**Executive Committee Meeting  
November 7, 2024  
12:00 pm – 1:00 pm**

Meeting Info:

There are two options to join the meeting

1. Click on the link below to join the conference call through Microsoft Teams and your computer audio  
[Join the meeting now](#)
2. Join the conference call using your phone by utilizing the call-in number  
Number: 202-650-0424  
Conference ID: 702 801 706#

1. **Meeting Called to Order and Introductions** ..... Jennifer Raley, Chair (12:00-12:05 pm)
2. **Approval of the March 21, 2024 Minutes** ..... Jennifer Raley, Chair (12:05-12:10 pm)
3. **Clean Air Partners Update**..... Jen Desimone, Clean Air Partners (12:10-12:20 pm)  
*Summary:* Jen will provide an update on program activities.  
*Action Required:* None
4. **Tree Planting Initiative** ..... Kenna Swift, Sherry Matthews (12:20 – 12:30pm)  
*Summary:* Kenna Swift will give an update on the community tree plantings initiatives.  
*Action Required:* None
5. **2025 Lawn Equipment Exchange** ..... Jen Desimone and Kenna Swift (12:30 – 12:50pm)  
*Summary:* Jen Desimone and Kenna Swift will discuss a proposal for a 2025 Lawn Equipment Exchange Program.  
*Action Required:* Vote to approve the 2025 Lawn Equipment Exchange

**Closed Session (Executive Committee Members Only)**

6. **Discussion and Approval of Contracts** ..... Jen Desimone, Clean Air Partners (12:50-1:00 pm)  
*Summary:* The Executive Committee will discuss contract recommendations.  
*Action Required:* Vote on contracts
7. **Adjourn** .....Jennifer Raley, Chair (1:00 pm)