



**Executive Committee Meeting  
November 18, 2021  
12:00 pm – 1:00 pm**

Webinar Info:

There are two options to join the meeting

1. Click on the link below to join the conference call through Microsoft Teams and your computer audio  
[Click here to join the meeting](#)
2. Join the conference call using your phone by utilizing the call-in number  
Number: 202-650-0424  
Conference ID: 637 916 959#

1. **Meeting Called to Order and Introductions .....Fatemeh Allahdoust, Chair (12:00-12:05 pm)**
2. **Approval of the March 18, 2021 Minutes .....Fatemeh Allahdoust, Chair (12:05-12:10 pm)**
3. **Clean Air Partners Update..... Jen Desimone (12:10-12:30 pm)**  
*Summary:* Jen will provide an update on program activities.  
*Action Required:* None
4. **Marketing Update ..... Kenna Swift, Sherry Matthews (12:30-12:50pm)**  
*Summary:* Kenna will give an update on the organization’s fall and winter marketing initiatives.  
*Action Required:* None

**Closed Session (Executive Committee Members Only)**

5. **Discussion and Approval of Contracts .....Jen Desimone (12:50-1:00)**  
*Summary:* The Executive Committee will discuss contract recommendations.  
*Action Required:* Vote on contracts
6. **Adjourn ..... Fatemeh Allahdoust, Chair (1:00 pm)**